

parenting for faith®

Development and Relationship Lead

Who we are

Parenting for Faith is one of the four ministries of the BRF Ministries charity. BRF Ministries is a Christian charity that is passionate about enabling people of all ages to grow in faith and understanding of the Bible. BRF Ministries resources the spiritual journey of individuals and the mission and ministries of local churches.

Whatever their age, wherever they are on the journey towards God, our desire is to see more people...

- growing in understanding of the Bible
- encountering God and experiencing vibrant Christian faith
- equipped to exercise gifts in leadership and ministry.

We are a values-led organisation and they are the heart of all we do. Our values are:

- We respect others
 - We value the contribution of every individual, are honest with each other and allow people to experiment and try new things
- We give our best
 - We achieve the best results with the time and resources available
- We are collaborative
 - We seek opportunities to build relationships and work with others towards shared goals
- We are adaptable
 - We have positive, can-do attitudes, demonstrating flexibility in our approach and determination to succeed
- We are creative
 - We encourage pioneering ideas and ways of thinking, continually looking for ways to improve what we do

The role

Main purpose: To engage, inspire and recruit additional churches and leaders to use Parenting for Faith resources, training and courses, and to establish and nurture key relationships. Success for this role would be enabling significant scaling and growth of the Parenting for Faith ministry throughout local and national levels.

Reporting to: Parenting for Faith Ministry Lead

Location: Home-based with regular travel and visits to the BRF Ministries office, Abingdon

Hours: Full-time (37.5 hours per week). Part time considered at no less than 0.8FTE

Salary: £29K – £34K dependent on experience

Main tasks and responsibilities

- Proactively engage with churches, leaders and dioceses to promote Parenting for Faith
- To actively recruit parishes and leaders to engage with Parenting for Faith – through many avenues, including advocacy, active relationship management, conference attendance, diocesan events and leveraging personal connections and referrals.
- Recruit new advocates and partners to scale use of Parenting for Faith resources.
- Attend conferences, diocesan events and networks to raise awareness of the ministry.
- Actively promote all resources, courses and training offerings to all CofE dioceses as opportunities arise.
- Support the rest of the team with the development of the new courses for CYF leaders and clergy.
- Contribute to updating current course material.
- Help with leading the centrally run online versions of the courses (in conjunction with the PfF freelance team).
- Listen well to people with a possible interest in Parenting for Faith and advise them on potential next steps or relevant resources to them, in individual or group meetings and at events.
- Provide follow-up support and guidance for churches using the resources.
- Follow up with church and lay leaders and encourage and equip them to use PfF resources.
- Support people to set up and run their own local or regional PfF events and courses (including age-specific versions, such as those for teens, babies and toddlers, and grandparents).
- Connect those using PfF resources with others for mutual encouragement, support and community.
- Collect and feedback insights from the field to inform ministry development.

Skills and experience

Essential

- Strong commitment to the aims of both Parenting for Faith and BRF Ministries.
- Experience of using Parenting for Faith materials either personally or in a ministry context
- Outgoing, enthusiastic, persuasive and good with people.
- Strong relationship-building and networking abilities.
- Self-motivated and able to take the initiative to make valuable connections.
- Ability to develop and manage relationships and be consistent in follow-up.
- Organised and effective in managing multiple relationships.
- Confident communicator with public speaking experience.
- An understanding of church life and different denominations; able to be sensitive to a variety of theological viewpoints; credible with church leaders.
- Excellent organisational and time management skills.
- Self-starter, able to work on their own and relate to a wider team.
- Ability to inspire others, both within and beyond BRF Ministries.
- Ability to listen to and value the contributions of others.
- Ability to work well with colleagues, key partners and organisations at all levels.
- Willingness to travel and work unusual hours, including some evenings, weekends and staying away from home.
- A positive attitude, ability to take on variety of tasks; flexible and adaptable and able to work well under pressure.
- Excellent organisational skills
- Proficient user of Microsoft Office
- Excellent team player willing to 'chip-in' to get the job done
- A commitment to ongoing personal and professional development

Desirable

- Experience working in or with the Church of England
- Background in family of children's/youth ministry.
- Experience of leadership or training roles.
- Understanding of challenges faced by families and churches in faith formation.

Benefits

- 25 days' holiday per annum (increasing by 1 day per full years' service up to a maximum of 30 days), plus Bank Holidays (both pro rata'd for part-time workers)
- Additional 3 days off between Christmas and New Year, at trustee discretion
- Auto enrolment pension scheme (8% employer contribution, 3% employee contribution)
- Health Shield health care cash plan (after successful completion of probationary period)
- Flexible working opportunities including generous flexitime scheme allowing employees to accrue time and earn additional days leave
- Employee Assistance Programme with access to financial advice, career coaching and counselling
- Staff discount scheme
- Learning and development opportunities
- BRF Ministries is proud to be an accredited Living Wage employer

There is an occupational requirement that the role holder is a Christian, and this is a genuine occupational requirement (GOR) exclusion as defined by the Equality Act 2010.

We welcome applicants from all backgrounds and communities, particularly those that are under-represented within our staff team. This includes, but is not limited to, people from Black, Asian, and other ethnic groups.

To apply, please send a current CV (2 pages max) and complete the application form and return to peopleadmin@brf.org.uk **before midnight on 30th May 2025**

By applying for this role, you agree to BRF Ministries processing your personal data supplied in your application for the purpose of recruitment and selection. For further details regarding how BRF Ministries processes personal data, please visit www.brf.org.uk/privacy-policy/

Closing date: 30 May 2025 at 23:59

Shortlisting will occur on a rolling basis. Interviews will be scheduled for mid June 2025. The position may be closed early if a suitable candidate is found however, so apply early if you are interested in the role.